# National Institute of Technology Silchar

## Minutes of Fifty-ninth (59th) Meeting of the Senate held on 17 June 2019

The Fifty-ninth (59th) meeting of the Senate was held on 17 June 2019 at 4:00 PM in the conference hall of the Institute. The following members were present:

1. Prof. Sivaji Bandyopadhyay, Director and Chairman, Senate
2. Prof. F. A. Talukdar, Professor, ECE Dept.
3. Prof. Srimanta Baishya, Professor, ECE Dept.
4. Prof. R. D. Misra, Professor, ME Dept.
5. Prof. M. A. Ahmed, Professor, CE Dept.
6. Prof. B. K. Roy, Professor, EE Dept.
7. Prof. Asim Roy, Professor, Physics Dept.
8. Prof. N. B. Dev Choudhury, Professor, EE Dept.
9. Prof. P. K. Patowary, Professor, ME Dept.
10. Prof. Saurabh Choudhury, Professor, EE Dept.
11. Prof. U. Kumar, Professor, CE Dept.
12. Prof. N. C. Shivaprakash, IISc Bangalore
13. Prof. S. K. Deb, IIT Guwahati
14. Dr. P. J. Roy, Head, CE Dept. (Special invitee)
15. Dr. S. H. Laskar, Head, EIE Dept. (Special invitee)
16. Dr. Mausumi Sen, Head, Maths Dept. (Special invitee)
17. Dr. S. S. Dhar, Head (i/c), Chemistry Dept. (Special invitee)
18. Dr. A. K. Das, Head, MS Dept. (Special invitee)
19. Dr. Agnimitra Biswas, Head, ME Dept. (Special invitee)
20. Dr. A. K. Goswami, Assoc. Dean (Acad), (Special invitee)
21. Dr. Sujit Nath, Assoc. Dean (Exam) (Special invitee)
22. Prof. A. K. Barbhuiya, Registrar and Secretary, Senate

At the outset, the Chairman, Senate welcomed all members and initiated discussion on the agenda items. The following decisions were taken.

**S-59/19/1:** **To consider confirmation of the minutes of the 58th meeting of the Senate held on 10 December 2018.**

The Senate noted the minutes and after deliberations on the comments received, the minutes were confirmed without any amendment, except the word 'his' under S-58/18/7 be replaced by 'his/her'.

**S-59/19/2:** **To consider actions taken on the decisions adopted in the 58th meetings of the Senate**

The action taken report was noted by the Senate.

**S-59/19/3:** **To consider introduction of a new subject to the pool of Open Elective I of the B.Tech. Curriculum of EE department**

The proposed subject EE 1478: Biomedical Signal Processing & Control, along with the syllabus, was approved as a subject under Open Elective I of B.Tech. curriculum (pre-revised) of the EE department. However, the Senate desired that the minimum contact hour be 40 hours. Accordingly, the contact hours be modified by the DUPC and the revised version be submitted to the academic section.

**S-59/19/4:** **To consider new M.Tech., M.Sc., and MBA Ordinances and Regulations**

The members opined that the time was very short to go through the proposed amended Ordinances and Regulations. But, an early decision was needed for their implementation w.e.f. from 2019 entry batches. In view of this, all the members were requested to go through the same and forward their comments to the Dean, Academic, who is also the Chairman for the committees constituted to recommend revised rules, within seven days. The concerned committees were requested to review their recommendations after consulting the comments, and submit revised versions to the Chairman, Senate. The Senate further authorized the Chairman, Senate to recommend the same to the BOG for approval so that the new Ordinances and Regulations can be put in place wef 2019 entry batches.

**S-59/19/5:** **To consider 2019-20 academic calendar**

The proposed Academic Calendar 2019-20 was approved with few minor corrections. The finalized academic calendar is as enclosed in **Annexure I**. However, in view of the first semester students joining late, the Dean (Academic) was requested to explore the possibility to delay their mid-sem exams in the odd semester.

**S-59/19/6:** **To consider issues related to incorporation of the subject NCC (EAA course) in the first year grade card**

As per new B.Tech. curriculum, NCC is one of the compulsory but non-credit courses offered in either the first or second semester. But, the NCC authority normally does not evaluate them in the initial period (first semester); and hence, their PP/NP grade cannot be reflected in the semester grade card.

In view of this, the Senate decided to constitute the following committee to frame an evaluation mechanism for grading all the EAA courses, except YOGA:
1. Dean (Academic)                                 : Chairman
2. Dr. N. B. Singh, CTO, NCC              : member
3. Mr. Suraj Singh, Sports Officer         : member

The Senate further decided to evaluate the last batch of students applying the same mechanism and reflect their grade in the subsequent semester grade cards.

**S-59/19/7:** **To consider request from the 3rd and 4th year B.Tech. students to conduct a special exam**

The Senate decided that a special exam be conducted only for the outgoing B.Tech. students (2015 & prior batches). The exact duration (dates) and modalities shall be decided by the Dean (Academic). For this special exam, the eligible student can register for a maximum of 6 backlog subjects. However, the maximum ceiling for grading will be BB Grade

**S-59/19/8:** **To consider difficulty in issuing duplicate certificate/grade card where the original was sent by post but not received by the students**

The Senate resolved that the matter is purely administrative in nature and should be dealt with accordingly.

**S-59/19/9:** **To ratify the approval of Chairman, Senate in respect of shifting the subject EE 1485: Computer Organization & Architecture from the pool of Open Elective II to the pool of departmental Elective IV**

The Senate ratified the approval of Chairman, Senate in respect of shifting the subject EE 1485: Computer Organization & Architecture from the pool of Open Elective II to the pool of Departmental Elective IV.

**S-59/19/10:** **To ratify the action of the Chairman, Senate in respect of allowing preponment of re-exam for the B.Tech. (8th semester) subject of last concluded end-sem exam**

The Senate ratified the action of the Chairman, Senate in respect of allowing preponment of re-exam for the B.Tech. (8th semester) subjects of the last concluded end-sem exam.

**S-59/19/11:** **To ratify the action of the Chairman, Senate in respect of approval of the syllabi of two subjects of the ECE department**

The Senate ratified the action of the Chairman, Senate in respect of approval of the syllabi of the following two subjects of the ECE department. However, the course content of EC1486 needs to be reviewed by an expert committee.

| Code | Subject name | Core/elective/sem | Program |
|------|--------------|-------------------|---------|
| EC 1486 | Selected Topics in VLSI | Open Elective II/8th sem | B.Tech |
| EC 572 | Wireless Communication | Elective/2nd sem | M.Tech.(CPSE) |

**S-59/19/12:** **To ratify the action taken by the Chairman, Senate in respect of recommendation for the Seat Matrices of B.Tech., M.Tech, M.Sc., and MBA Programs**

The Senate perused the seat matrices and ratified the action of the Chairman, Senate in respect of recommendation for the Seat Matrices of B.Tech., M.Tech, M.Sc., and MBA Programs for 2019-20.

**S-59/19/13:** **To ratify the approval of Chairman, Senate in respect of allowing to prepone/postpone the final project viva-voce for few M.Tech. Programs**

The Senate ratified the approval of Chairman, Senate in respect of allowing to reschedule the final project viva-voce of the following M.Tech. Programs.

| Dept. | Specialization | Preponed/ postponed to |
|-------|----------------|------------------------|
| CE | All five specializations | Postponed to 25/05/2019 |
| ME | Thermal Engineering | Preponed to 11/05/2019 |

**S-59/19/14:** **To ratify the action of the Chairman, Senate in respect of approval for the academic calendar for summer semester, 2019**

The Senate ratified the action of the Chairman, Senate in respect of approval for the academic calendar for the summer semester, 2019.

**S-59/19/15:** **To note the approval of Chairman, Senate in respect of introduction of two new elective subjects to the M.Tech. Program of CSE department**

The Senate noted the approval of Chairman, Senate in respect of introduction of the following two new elective subjects to the M.Tech. Program of CSE department:

| Code | Subject name | M.Tech. Electives | B.Tech. levels |
|------|--------------|-------------------|----------------|
| CS-1482 | Cloud Computing | Elective III | Open Elective II (8th sem) |
| CS 1405 | Machine Learning | Elective IV | Core (8th sem) |

**S-59/19/16:** **To note and review, if any, on the punishments awarded due to adoption of unfair means in various exams**

The Senate noted the punishments awarded to the defaulter students for adopting unfair means in various exams.

**S-59/19/17:** **To note and review, if any, on the punishment awarded using unfair means during special examination held in Feb'2018 as outside helpers**

The Senate noted the punishment to outside helpers for using unfair means during special examination held in February, 2018.

**S-59/19/18:** **Any other item from the Chair**

(A) **To consider B.Tech. curriculum ($3^{rd}$-$8^{th}$ semesters) along with syllabi wef 2018 entry batch**

The agenda item was discussed on the table and the Chairman, Senate requested the Head of all departments to submit the curriculum (3rd-8th semesters) along with the syllabi at the earliest. The Senate noted the urgency as the classes for next third semester shall start during the next July. In view of this, the Senate authorized Chairman, Senate to approve the curriculum with the syllabi for $3^{rd}$ semester B.Tech.

(B) **To reconsider the distribution of Research Scholar (with MHRD fellowship) among the faculty members**

The Senate discussed the matter and decided that the distribution of Ph.D. Scholars (with MHRD fellowship) among the faculty members will remain as 5, 4, and 3 to Professor, Associate Professor, and Assistant Professor, respectively.

However, the Senate authorized the Chairman, Senate to allot MHRD Scholar to faculty members on case to case basis on the recommendation of the concerned DPMC.

(C) **To Consider Coursework for Ph.D. students admitted under TEQIP-III**

The Senate allowed to carry out the Ph.D. course work of the temporary faculty members engaged under TEQIP-III by taking the online course such as MOOCs/Swayam courses. The subjects for the online course work are to be decided by the DC/DPMC of the concerned student as in other cases.

They have to appear the examination for course work(s) at NIT Silchar along with the other Ph.D. Scholars. However, separate question paper is to be set as per the syllabi of the online course work allotted to them by the DC/DPMC of the concerned department.

The meeting ended with vote of thanks to the Chair.

(Prof. Sivaji Bandyopadhyay)
Director & Chairman, Senate

# National Institute of Technology Silchar
## Academic Calendar, 2019-20

## Odd Semester

| Sl | Activities | Duration |
|---|---|---|
| 1 | Odd Sem Registration | 18-19 Jul, 2019 |
| 2 | Hostel shuffle after summer break | 18-21 Jul, 2019 |
| 3 | First day of Instructions, Course instructors to provide lecture and evaluation plans to the students, with copies to HoD and Dean (Academic) | 22 Jul, 2019 |
| 4 | Last date to show last end sem, re-exam, end summer sem answer scripts | 24 July, 2019 |
| 5 | Last date of submission of re-exam grade sheets | 25 July, 2019 |
| 6 | Declaration of re-exam results | 28 July, 2019 |
| 7 | Orientation of New students (tentative) | 5 Aug, 2019 |
| 8 | Publication of provisional Roll sheet | 23 Jul, 2019 |
| 9 | Last date of submission of corrected grade, if any | 30 Jul, 2019 |
| 10 | Last date of late Registration (under exceptional circumstances only) with fine | 5 Aug, 2019 |
| 11 | Last date of addition/deletion/modification of elective subjects and submission of the list to the Academic section | 7 Aug, 2019 |
| 12 | Publication of final Roll sheet | 9 Aug, 2019 |
| 13 | Last date of submission of mid sem exam question paper | 9 Sep, 2019 |
| 14 | Mid sem exams | 16-21 Sep, 2019 |
| 15 | Last date of showing mid sem exam answer script to the students | 4 Oct, 2019 |
| 16 | Mid Semester Project evaluation to be completed by | 17 Oct, 2019 |
| 17 | Gymkhana Program | 18-20 Oct, 2019 |
| 18 | Minor test to be completed between | Mid & end sem exam |
| 19 | Last date of submission of end sem exam, including re-exam, question papers | 15 Nov, 2019 |
| 20 | Submission of attendance record (Attendance calculation based on upto this date) | 20 Nov, 2019 |
| 21 | Last date of completion of Practical exams | 22 Nov, 2019 |
| 22 | Last date of instructions | 22 Nov, 2019 |
| 23 | End Sem Exams for Theory subjects | 25-30 Nov, 2019 |
| 24 | Project Viva-voce to be completed | 2-5 Dec, 2019 |
| 25 | Progress Report of Ph.D. students to be completed by | 3 Jan, 2020 |
| 26 | Winter break for students (other than final year) | 1 Dec, 2019- 1 Jan, 2020 |
| 27 | Winter break for students (for final year) | 7 Dec, 2019 – 1 Jan, 2020 |
| 28 | 17th Convocation | 2 Nov, 2019 |
| 29 | Last date of submission of grade sheet | 10 Dec, 2019 |
| 30 | Declaration of end sem exam results | 16 Dec, 2019 |
| 31 | Winter break for teaching faculty | 15 Dec, 2019- 1 Jan, 2020 |
| 32 | Re-exam and I Grade exams | 23-28 Dec, 2019 |

# National Institute of Technology Silchar
## Academic Calendar, 2019-20

### Even and Summer Semesters

| Sl | Activities | Duration |
|----|------------|----------|
| 1 | Even Sem Registration | 2-3 Jan, 2020 |
| 2 | First day of Instructions, Course instructors to provide course plan and evaluation plan to students, with copies to HoD and Dean (A) | 6 Jan, 2020 |
| 3 | Last date to show last end sem and re-exam answer scripts | 8 Jan, 2020 |
| 4 | Last date of submission of re-exam grade sheets | 10 Jan, 2020 |
| 5 | Declaration of re-exam results | 13 Jan, 2020 |
| 6 | Publication of provisional Roll sheet | 13 Jan, 2020 |
| 7 | Last date of submission of corrected grade, if any | 13 Jan, 2020 |
| 8 | Last date of late Registration (under exceptional circumstances only) with fine | 22 Jan, 2020 |
| 9 | Last date of addition/deletion/ modification of elective subjects and submission of list to the Academic section | 23 Jan, 2020 |
| 10 | Publication of final Roll sheet | 24 Jan, 2020 |
| 11 | Last date of submission of mid sem question papers | 21 Feb, 2020 |
| 12 | Gymkhana Program | 14-16 Feb, 2020 |
| 13 | Mid Semester Exam | 2-7 Mar, 2020 |
| 14 | Last date to show mid sem answer scripts | 15 Mar, 2020 |
| 15 | Mid Semester Project evaluation to be completed | 15-20 Mar, 2020 |
| 16 | Minor test to be completed between | Mid & end sem exams |
| 17 | Gymkhana Election | 21 Mar, 2020 |
| 18 | Last date of submission of End Sem, including re-exam, question papers | 24 Apr, 2020 |
| 19 | Submission of attendance report (based on attendance upto this date) | 29 Apr, 2020 |
| 20 | Last date of instruction | 1 May, 2020 |
| 21 | Last date of completion of Practical exams | 1 May, 2020 |
| 22 | End sem exams for Theory subjects | 4-9 May, 2020 |
| 23 | Last date to show last end sem answer scripts | 15 May, 2020 |
| 24 | Project viva-voce to be completed during | 15-22 May, 2020 |
| 25 | Summer break for students (except final Semester) | 16 May-22 Jul, 2020 |
| 26 | Industrial training | 16 May-14 Jul, 2020 |
| 27 | Last date of submission of grade to academic section | 18 May, 2020 |
| 28 | Declaration of results | 20 May, 2020 |
| 29 | Summer/winter break for teaching faculty | 12 Jun - 20 Jul, 2020 |
| 30 | Re-exam for B.Tech. eight semester subjects | 1-5 Jun, 2020 |
| 31 | Last date of submission of re-exam grade sheet (B.Tech. 8th sem subjects) | 11 Jun, 2020 |
| 32 | Declaration of re-exam results (B.Tech. 8th sem subjects) | 15 Jun, 2020 |
| 33 | Summer sem Registration | 21-22 May, 2020 |
| 34 | First day of instruction for summer sem | 25 May, 2020 |
| 35 | Publication of summer sem roll sheet | 25 May, 2020 |
| 36 | Submission of mid sem exam question paper for summer sem | 8-9 June, 2020 |
| 37 | Mid sem exam for summer sem | 15-18 June, 2020 |
| 38 | Last date to show Mid sem answer script of summer sem | 23 June, 2020 |
| 39 | Minor test to be completed for summer sem | 18-25 June, 2020 |
| 40 | Last date of submission of End sem exam question paper for summer sem | 1 July, 2020 |
| 41 | Last date of instruction for summer sem | 3 July, 2020 |
| 42 | End sem exam for summer sem and re-exam/I Grade exam | 6-10 July, 2020 |
| 43 | Last date of submission of grades to Acd Section for summer sem course and re-exam | 15 July, 2020 |
| 44 | Declaration of results by Acd Section for summer sem course and re-exam | 17 July, 2020 |
| 45 | Progress Report of Ph.D. students to be completed by | 22 July, 2020 |
| 46 | Registration for odd sem | 23-24 July, 2020 |
| 47 | First day of Instructions, Course instructors to provide course plan and evaluation plan to students with copies to HoD and Dean (A) | 27 July, 2020 |
| 48 | Last date to show end sem (summer sem) exam answer scripts | 30 July, 2020 |